

Geraldton Curling Club COVID-19 SAFETY PLAN

Business name: Geraldton Curling Club

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Division/group: Geraldton Curling Club

Others consulted: Municipality of
Greenstone & TBDHU

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1. How will you ensure all workers know how and are able to keep themselves safe from exposure to COVID-19?

- A)** The Geraldton Curling Club Executive Committee will review communications from the Thunder Bay District Health unit on changes being required. Once changes occur, the appropriate information will be communicated to club members via email and will be posted on the sign in table upon entry to the club. All members/volunteers/contract workers/staff will be shown the changes.
- B)** Staff/Volunteers are expected to self-screen every time they enter the building and have all signed off that they've read and understood our Club's 'Preventing COVID-19 in the Workplace Policy', and that they would follow the policy while in the workplace.
- C)** Staff have all read and signed off on our 'Geraldton Curling Club – Safety Considerations for Workers', which outlines what is expected of them in the workplace and what safety precautions have been put in place by the Geraldton Curling Club Executive.
- D)** Where available, information will be posted in French and English.

2. How will you screen for COVID-19?

- A)** The Geraldton Curling Club Executive Committee will monitor communication from the Thunder Bay District Health unit on screening criteria.
- B)** All people who enter the Geraldton Curling Club will be asked to review the Provincial list of COVID-19 symptoms screening document beside the sign in sheet, then sign the sheet declaring that they are able to enter the facility.
- C)** All people entering the facility must sign-in and sign-out. The sign-in sheets for will be provided to the Municipality of Greenstone on a weekly basis.

3. How will you control the risk of transmission in your workplace?

- A)** Upon entrance to the Geraldton Curling Club, and throughout the building, arrows have been placed on walls and floors directing individuals of which direction to proceed.
- B)** A flow diagram is posted throughout the Club to ensure that there is no congestion throughout the building as people are walking through it. The flow is designed in such a way that social distancing is possible at all times.
- C)** Access to the ice surface will be through one door, with teams on the furthest sheet entering onto the ice first, and then the other teams may follow based on sheet order. A second door will only be used for teams or individuals who are leaving the ice surface.
- D)** Face covering signage has been placed at the entrance along with the poster for self-screening. Face coverings are required at all times unless seated at a table to eat/drink. Face coverings may be removed once on the ice surface, although individuals are to practice social distancing while playing. Should a person entering the club not have a face covering, masks will be available.
- E)** After entering the Geraldton Curling Club and following the proper flow to the lounge area, there is a hand sanitizing station that everyone is expected to use, after which all individuals entering the club will review the required COVID-19 self-screening sheet and sign the daily sign in/out sheet.
- F)** From the entry station all people proceed to a table. The tables have been spread out to ensure 2 meter spacing between tables. Tables are set up to be able to fit up to (1) team per table (4 individuals). All tables have a number on them that indicates which table it is. All individuals sitting at the table are to sign a Thunder Bay District Health Unit Patron Log form that indicates which table they were sitting at, with whom, and their respective contact information. Copies of these forms will be kept for at least one month. Once teams vacate their tables (either before leaving to curl or afterwards once they are leaving the club) the bar volunteer will sanitize all tables/chairs that were used, and the forms will be collected.
- G)** Hand sanitizer has been placed throughout the Club, including on the ice surface. Signage has been placed to remind members/staff/volunteers to hand sanitize frequently.
- H)** Teams are to ensure that all curling rocks are sanitized before and after their games occur. Rocks are not to be shared among team members.
- I)** Curling equipment is not to be shared among players. Curling equipment was lent out by the Club for the season, to track who is using what and to ensure that equipment is not being shared.

- J)** Curling guidance on physical spacing is shown via Curl Canada's flow diagram. Copies are posted on the bulletin boards and on the ice surface bulletin boards.
- K)** Posters have been placed in the playing area and information has been communicated to members on how to socially distance while on the ice surface and playing a game of curling. Reminders are posted on the ice surface itself to promote social distancing.
- L)** The Geraldton Curling Club will contract out cleaning services, to be done on a weekly basis. Sanitizing of the tables, chairs, and curling stones will be done on each day/night that curling occurs.
- M)** Locker rooms are open to members however members are required to come dressed to play. They may put on their shoes and retrieve other equipment from the locker room, while social distancing in the space, may not linger in the space, and must vacate the space as soon as possible.
- N)** The Municipality of Greenstone ensures that soap and hand towels are available in both washrooms.
- O)** The Executive of the Geraldton Curling Club will monitor compliance with the above requirements.

What will you do if there is a potential case, or suspected exposure to, COVID-19 at your workplace?

- A)** We will respect privacy laws by not publishing/sharing any details on the person in question, with the exception of the Thunder Bay District Health Unit.
- B)** We will report the incident to the Thunder Bay District Health Unit at (807) 625-5900.
- C)** The Thunder Bay District Health Unit will determine all communication and the tracing of contacts. We have a record of all people who have been in the building this season and what table they were seated at/with whom.
- D)** The Geraldton Curling Club will be closed should a case occur among our members, or if suspected exposure is possible, at the discretion of the Thunder Bay District Health Unit.

4. How will you manage any new risks caused by changes to the way you operate your business?

- A)** As the Thunder Bay District Health Unit makes changes to business requirements the Geraldton Curling Club Executive Committee will communicate with members/volunteers/staff via email and updates during league nights.

- B)** The Executive of the Geraldton Curling Club will monitor compliance with all changes that have occurred or that will occur, to ensure that all members/volunteers/staff are taking appropriate precautions.

5. How will you make sure your plan is working?

- A)** The sign in sheets will be sent to the Municipality of Greenstone weekly. Before sending, the sheet will be reviewed for accuracy. Gaps will be reviewed with persons/groups as appropriate.
- B)** As the Thunder Bay District Health Unit makes changes to our level, the plan will be modified by the Club President in order to comply.
- C)** The Executive of the ensure that all members/volunteers Geraldton Curling Club will monitor compliance with all changes that have occurred or that will occur, to /staff are taking appropriate precautions.